



• **Application for Genealogical Records** •
 City Clerk • 255 Main Street • White Plains, NY 10601 • (914) 422-1227

PLEASE NOTE: Uncertified copies or abstracts from records of birth, death and marriage may be provided for genealogical research purposes subject to the restrictions specified below:

A record of birth that has been on file for a minimum of 75 years and the person is known to be deceased

A record of death that has been on file for a minimum of 50 years

A record of marriage that has been on file for a minimum of 50 years and both parties are known to be deceased

Time periods can be waived if the application is a direct descendant and can provide documentation of descendency.

NO INFORMATION WILL BE RELEASED FROM A RECORD OF BIRTH THAT HAS BEEN PLACED IN A CONFIDENTIAL FILE

ALL COPIES WILL BE CLEARLY MARKED WITH THE STATEMENT "FOR GENEALOGICAL PURPOSES ONLY"

WE ONLY HAVE RECORDS FOR THOSE WHO WERE BORN, DIED OR OBTAINED THEIR MARRIAGE LICENSE IN WHITE PLAINS. OUR RECORDS ARE FILED BY YEAR SO THAT INFORMATION IS MANDATORY.

YOUR CHECKLIST:

- **Identification Requirements (One of the following)**

Driver's License, Non-driver's ID or US Passport **IDENTIFICATION CANNOT BE EXPIRED**

- **Proof of relationship (if needed)**

- **Payment due is \$22.00 per copy**

In Person: We accept cash, money order, MasterCard, Visa and American Express. By Mail: We only accept money orders made payable to "The City of White Plains"

We do not accept personal checks.

BIRTH	Name at Birth:	Date of Birth:
	Mother's Maiden Name:	Father:
	Your relationship:	
DEATH	Name at Death:	Date of Death:
	Your relationship:	
MARRIAGE	Bride:	Groom:
	Date of Marriage:	
	Your relationship:	

APPLICANT INFORMATION:

Full Name:

Telephone:

Address:

Signature _____

Date