



**“The Birthplace of the State of New York”
OFFICE OF THE MAYOR**

THOMAS M. ROACH
MAYOR

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July 20, 2021

Anne McPherson, City Clerk
City of White Plains
255 Main Street
White Plains, NY 10601

Dear Ms. McPherson:

**RE: MEMORANDUM OF DESIGNATION OF OFFICERS
PURSUANT TO THE FREEDOM OF INFORMATION LAW**

I, Thomas M. Roach, as Mayor of the City of White Plains, New York, by this memorandum and in accordance with the Freedom of Information Law (Article 6 of the Public Officers Law, Sections 85 through 89), and “Regulations Governing Public Access to Records of the City of White Plains,” adopted by the Common Council on June 16, 1975, do hereby appoint and designate the following Records Access Officers.

DEPARTMENT OR AGENCY

RECORDS ACCESS OFFICER

Appeals Committee on Building Code	Commissioner of Building
Office of the Assessor	Assessor
Board of Electrical Control	Commissioner of Building
Board of Assessment Review	Assessor
Board of Ethics	City Clerk
Budget Department	Budget Director
Budget and Management Advisory Committee	Budget Director
Building Department	Commissioner of Building
Capital Projects Board	Budget Director
Office of the City Clerk	City Clerk

DEPARTMENT OR AGENCY

Common Council
Community Development Citizens
Advisory Committee
Conservation Board
Design Review Board
Examining Board of Stationary Engineers
Finance Department
Fire Bureau
Historic Preservation Commission
Information Technology
Law Department
Library Board
Office of the Mayor
Mayor's Advisory Committee for
People with Disabilities
Memorialization Committee
Parking Department
Personnel Department
Planning Board
Planning Department
Police Bureau
Public Access Television
Public Safety Department
Public Works Department
Purchase Department
Recreation Advisory Committee
Recreation and Parks Department
Transportation Commission
Urban Renewal Agency
White Plains Public Library
Youth Board
Youth Bureau
Zoning Board of Appeals

RECORDS ACCESS OFFICER

City Clerk
Commissioner of Planning

Commissioner of Planning
Commissioner of Building
Commissioner of Building
Commissioner of Finance
Fire Chief
City Clerk
Chief Information Officer
Senior Assistant Corporation Counsel, Leslie B. Maron
Library Director
City Clerk
City Clerk

City Clerk
Commissioner of Parking
Personnel Officer
Commissioner of Planning
Commissioner of Planning
Police Chief
Executive Director
Commissioner of Public Safety
Commissioner of Public Works
Commissioner of Purchase
Commissioner of Recreation and Parks
Commissioner of Recreation and Parks
Commissioner of Parking
Executive Director
Library Director
Director Youth Bureau
Director Youth Bureau
Commissioner of Building

In accordance with the above mentioned law and regulations, I hereby further designate the Commissioner of Finance as Fiscal Officer and Corporation Counsel as Appeals Officer.

Sincerely,



Thomas M. Roach
Mayor